

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING - TUESDAY, JANUARY 15, 2013
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Gene Jefferies, Board President, at the Port of Iberia Administrative Office, on Tuesday, January 15, 2013, at 5:30 P.M.

In attendance were Commissioners Gene Jefferies, President, Mark Dore', Vice-President, Mike Resweber, Secretary-Treasurer, Danny J. David Sr., Larry G. Rader, and Frank Minvielle.

Commissioner Millie Martinez was absent.

Also present were Roy Pontiff, Executive Director, Joanna Durke, Administrative Assistant, Holly Breaux, Secretary-Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Danny J. David, Sr., recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES

On a motion by Commissioner Mike Resweber, seconded by Commissioner Larry Rader, the Commission approved the minutes of the Regular meeting held on Tuesday, December 18, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

And the motion was therefore passed on this the 15th day of January 2013.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) **Budget Summary for Six (6) Months Ending December, 2012.**
- (b) **Listing of Tenant Lease Billings.**
- (c) **Listing of Boat Stall Lease Billings.**
- (d) **Approve Payment of Bills & Checks Issued During Interim Period.**
- (e) **Computer Summary of Lease Agreement Activity Sheet.**
- (f) **Status of Invoices Report.**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of bills for January, 2013, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

And the motion was therefore passed on this the 15th day of January 2013.

III. REPORT FROM MR. MARK ROMERO, BROWN & BROWN OF LOUISIANA, INC., ON:

POI'S ANNUAL RENEWAL (APRIL 1, 2013) OF PORT INSURANCE POLICIES (PROPERTY, BOILER & MACHINERY, PROTECTION & INDEMNITY, GENERAL LIABILITY, WORKERS' COMPENSATION, PUBLIC OFFICIALS LIABILITY & EMPLOYMENT PRACTICES LIABILITY, SURETY BOND, & FLOOD) FOR 2013-2014.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Mark Dore', to approve and authorize the Port Attorney to prepare a Third Amendment to General Conditions of Lease as it relates to future Port tenants and Certificate of Insurance requirements, etcetera, and bring back to the full Board for further review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

And the motion was therefore passed on this the 15th day of January 2013.

IV. REPORT FROM MR. DAVID MOORE, FREYOU, MOORE AND ASSOCIATES, INC. ON:

(a) Maintenance Dredging of the Port's Marina Slips Due to Siltation Affecting the Water Depths of the Boat Slips.

Discussion ensued on the above Agenda item, and there was no action taken.

V. REPORT FROM MR. O'NEIL MALBROUGH & MR. GLENN LEDET, SHAW COASTAL, INC., ON:

**(a) LA DOTD Port Construction & Development Priority Program:
State Project Number 578-23-0018/h.009021 Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).**

**{1} **Approval of Biggs, Supple, Cremaldi & Curet, LLP
(Co-Counsel) Invoice regarding: James Const. Group, L.L.C. ET AL
vs. POI Board of Commissioners.**

Discussion ensued regarding the above Agenda item, and there was no action taken.

- {2} Status of Award of Construction Contract to Coastal Bridge Company, L.L.C.**
- {3} Discuss/Consider Awarding the Additive Alternate Bid Number 1 Regarding Bulkhead #2 (Chart Energy & Chemicals).**

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Larry Rader, to accept and award the Additive Alternate Bid Number 1 received on July 11, 2012 for the LA DOTD Port Construction & Development Priority Program AGMAC Port-Site Bulkhead Relocations Phase II-A, Bulkheads 2 thru 4a (Phase I of State Project No. 578-23-0018/h.009021), to Coastal Bridge Company, L.L.C. in the amount of \$407,357.85; and motion further acknowledges that the additional additive Alternate Bid Number 1, combined with the base bid of \$4,305,007.00, the total contract amount is \$4,712,364.85; and motion further authorizes the Board President to execute the necessary Contract Documents regarding same.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

And the motion was therefore passed on this the 15th day of January 2013.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, to approve and authorize Shaw Coastal, Inc. to complete the design of the remaining Public Bulkheads (#12 POI Public Dock) for the Port-Site Bulkhead Relocation Phase II A- for the AGMAC Bulkhead Relocation & Design Project (Phase I of State Project No. 578-23-0018/h.009021); and motion further authorizes Shaw Coastal, Inc., to prepare the bid specifications regarding same; and motion further acknowledges that the POI allocates approximately \$3,529,997 towards the construction of the Project from Undesignated Reserves budgeted in the Capital Projects and Improvements Account.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

And the motion was therefore passed on this the 15th day of January 2013.

- {4} Discuss/Consider the Adoption of the Resolution to Award Project as Requested by the LA DOTD.**

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Larry Rader, to adopt the following: RESOLUTION – AWARD PROJECT

STATE PROJECT NO. 578-23-0018/H.009021 (321)
PARISH OF IBERIA

RESOLUTION

WHEREAS, the Port of Iberia District Board of Commissioners has received bids on July 11, 2012 at 11:00 a.m. On the Port Improvements Port-Site Bulkhead Relocations Phase II-A Bulkheads – 2 thru 4a (Phase I of SPN 578-23-0018/H.009021) Project under the Louisiana Port Construction & Development Priority Program; and

WHEREAS, Shaw Coastal, Inc. has recommended that the award of the contract be made to the lowest qualified bidder; Coastal Bridge Company, L.L.C.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 15th day of January, 2013, acting pursuant to the recommendation of Shaw Coastal, Inc. that the Base Bid in the Amount of \$4,305,007.00, and Additive Alternate Number 1 in the amount of \$407,357.85 by Coastal Bridge Company, L.L.C. be accepted and a contract be awarded to them.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore, Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

And the Resolution was therefore adopted on this the 15th day of January 2013.

(b) Status of the AGMAC Project.

{1} Dr. Bob Gramling, ULL Economist, Comparison of BOEM-EIS 2012-2017 Offshore Lease Sale Platform Activity to GEC'S 2010 Economic Report.

(c) Update on the Tax Incremental Finance District (TIF) Revenues.

{1} Status of the Amendment to Section 3 of the Agreement between the Port of Iberia District and the Economic Development District No. 1 to Extend the Date to Begin Actual Construction of the POI Millennium Expansion Phase II Project to December 31, 2013.

(d) Report on Port Millennium Expansion Phase II Project.

{1} Status of Construction Contract - Beverly Const., L.L.C.

{2} Status of Preparation of Change Order Number 1.

Discussion ensued on Agenda items (b) thru (d), and there was no action taken.

VI. REPORT FROM EXECUTIVE DIRECTOR ON:

(a) Status of the Repairs being Performed by Frank's Casing Crew & Rental Tools, Inc. Regarding the Damaged Power & Fiber Lines of the Port's

Security Camera's Located at Frank's Casing Crew & Rental Tools, Inc.

(b) Iberia Parish Government Bridge Replacement Project.

Discussion ensued on Agenda items (a) and (b), and there was no action taken.

(c) Discuss/Consider Updating the Compensation Plan Administration Pay Structure Adopted October 17, 2006.

A motion was made by Commissioner Danny J. David, Sr, seconded by Commissioner Mark Dore', to approve and authorize the Executive Director to contact Human Resource firms in an effort to obtain a proposal and cost estimate to update the current Port of Iberia District's Compensation Plan Administration Salary Schedule dated October 17, 2006.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Millie Martinez.

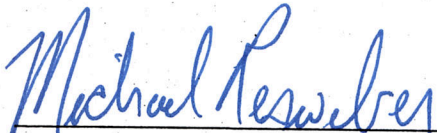
And the motion was therefore passed on this the 15th day of January 2013.

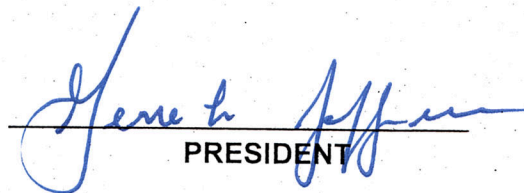
(d) Announcements:

***Commission Financial Disclosure.

VII. ADJOURNMENT.

On a motion made by Commissioner Frank Minvielle, seconded by Commissioner Mark Dore', the meeting was adjourned at 6:57 p.m.


SECRETARY-TREASURER


PRESIDENT